

## EXTRACT FROM

### ST MATTHEW'S PCC MINUTES

Meeting held in St Matthew's School on 17<sup>th</sup> November 2015 at 7.00pm

<b>PRESENT:</b>		<b>APOLOGIES:</b>	<b>IN ATTENDANCE:</b>
Julia Britten	Chrissy Roots	Brenda James	Tracey Kirkby
Rev'd Dominic Clarke	Pat Searle	Steve Jolliffe	(minutes)
David J Cooper	Sue Sergeant	Alan Waterhouse	
Davina Hudson	David Wood	Alison Waterhouse	
Helen Payne	Sorrel Wood		
Gill Rooney			

#### **1 WELCOME AND PRAYERS**

The meeting opened at 7:10pm

#### **2 APOLOGIES**

Apologies were received and accepted from Brenda, Steve, Alan and Alison

#### **3 Bible Study**

We will re-visit 'Growing Churches' at a later date. There was some time for bible study and reflection on the recent terror attacks in France.

#### **4a Minutes of the PCC meeting held on 15<sup>th</sup> September 2015**

The minutes were proposed by Sorrel, seconded by David and agreed as a true record of the meeting.

#### **4b Minutes of the Extraordinary PCC meeting held on 2<sup>nd</sup> November 2015**

There was some confusion concerning the use of initials in the minutes.

It was agreed to add to the minutes: 'all fundraising events should come back to the PCC for approval', and that Apple Day be added to the list of events in point 9.

With the above amendments, the minutes were proposed by Julia, seconded by Helen, and agreed as a true record of the meeting.

#### **5a Matters arising from the minutes (15<sup>th</sup> September)**

3. Worksheet on 'growing churches', some responses have not been received.

7a. Feedback finance to Diocese - completed.

7b. Greatham combined PCC dates agreed.

7c. School report - the PCC would like to know who the governors are, and to meet them

#### **ACTION**

**To do.**

- |     |   |                          |
|-----|---|--------------------------|
| 8a. | Worship committee/sharing the peace. This item has yet to be discussed by the worship committee   | <b>Worship committee</b> |
| 8c. | It was suggested that a discussion be held in the spring as to whom will be leading the various events at Apple Day in 2016.  | <b>Discuss in March</b>  |
| 8d. | The first aid kit has been renewed and updated.<br><br>A notice could be placed to state that a defibrillator is available at Blackmoor village hall.   | <b>Completed</b>         |
| 8e. | Clarification is still needed concerning what the money from the Friends scheme can and cannot be used for. In Alan's absence, this item was deferred.  | <b>Alan</b>              |
| 9a. | Carol singing at Tesco. The PCC agreed to share the money raised with St Marks 50/50.<br><br>It was suggested that printed 'St Matthews' tops could be worn, and that participants would buy their own tops. Helen agreed to ask around and see who was interested. | <b>Helen</b>             |
| 9b. | Sorrel suggested holding a 'secret church service' where the location is revealed at the last minute. This will be deferred to the worship committee.   |                          |

**5b Matters arising from the Extraordinary minutes (2<sup>nd</sup> November)**

As above, a meeting to discuss event organisation at Apple Day will be arranged for the spring. Also, Dom will speak to Will Wolmer in June.

Weddings, baptisms and funerals: Draft proposals were circulated for getting the PCT involved with new wedding and baptism procedures. It was suggested that people take on 'lead person' roles as follows:

- Baptisms: Helen Payne for St Matthews, and Ruth Wey for Greatham
- Funerals: Julia Britten
- Weddings: Jenny Clarke

It was also suggested that a wedding preparation course be offered.

**6 Correspondence**

Following the closure of the Garrison Church, Bordon District Girl Guiding would like to place their Brownies flag in our church. It is an old flag and would not need to be taken down to be used. The PCC are happy with this in principle, and will decide on a location for the flag at a later date.

**7 Items for discussion**

**7a 2016 Budget**

Deferred in Alan's absence.

**7b PCC Away day 7<sup>th</sup> November**

The people who attended reported that this was a good day, and a couple of people from Greatham also went. It was not too long, or too far away. More away days will be planned for next year.

Dom would like the church to have a 'vision statement' for 2016, and has already met with Paul and Alice to discuss this. Next, he will meet with the churchwardens and treasurer, and then have a public meeting.

## **7c Greatham Update**

Greatham have just launched their own Friends scheme, although it is not a separate charity. They have also appealed to residents to sponsor the church.

The suggested dates for combined PCC meetings were agreed (see item 10 below)  
Services on 5<sup>th</sup> Sundays of the month at alternate churches will continue.

## **7d School report**

A detailed report from the school was given at the family service in church last Sunday. The hall has been refurbished, and has a church notice board, which needs filling with church events.

On 20<sup>th</sup> January the congregation have been invited to another open morning at the school.

The school and church need to liaise better to avoid date clashes.

## **8 Reports from sub-committees**

### **8a Worship Committee 29<sup>th</sup> September 2015**

Those present were happy with the notes of the meeting.

The monthly new-style family service as suggested will start on 20<sup>th</sup> December 2015 and be reviewed after one year.

Item 5. As written, Christmas Carols will be sung at Tesco's in Bordon on 14<sup>th</sup>, 16<sup>th</sup>, 18<sup>th</sup> and 21<sup>st</sup> December. Some carol singing may also take place on streets around the parish. The PCC were happy with this suggestion.

### **8b Pastoral Care Team (PCT)**

The PCT met last Sunday, and are working well as a team.

### **8c Fundraising and social committee**

The fundraising and social committee have not met, and are dividing back into two separate committees. Julia will organise a new social committee and must be careful to avoid dates which clash with other relevant events.

Upcoming fundraising events are:

- A quiz night to be held at Blackmoor Village Hall on 9<sup>th</sup> January 2016
- Sunday lunch on 14<sup>th</sup> February.

The PCC approved both these events.

### **8d Fabric report**

The steps at the front of the church are sinking. The quinquennial inspection is due in May 2016, and this will be investigated then.

Dom would like to discuss the lack of space at the back of the church, and feels the church has more pews than are needed most of the time. It would be good to have more space for socialising, and for children and pushchairs, although it was pointed out that chairs also take up space. Dom suggested having a proper, organised, focussed discussion about the ministry and mission of our church and not just to think about yes/no issues with pews and/or chairs. E.g. What could the pews be replaced with, how many chairs may be needed, where could they be stored, how

Dom

much would it cost, what about the carpet, etc. If any pews are removed, the side panelling would also need to be made good. The Victorian Society would need to be consulted, and a faculty sought.

The PCC should discuss this first, before moving on to an open meeting where the PCC present their shared vision to the rest of the church. Dom asked people to try and go beyond their own personal feelings on this matter.

It was agreed that at the next PCC meeting in January, an unhurried discussion would be started, with the focus on creating space more than about removing pews.

It may be worth moving the wooden screen at the back of the church to make the porch smaller and the church larger.

Heating controls in church have been replaced, and the radiators are now working much better.

#### **8e Finances**

2015 budget sheets were circulated. The figures for the drop-in and soup café need to be updated.

At the end of this year we need to decide how much Parish Share can be paid, ideally as much as possible without going overdrawn. Alan will be asked to advise what we can pay. He will also be asked to provide a brief summary for the PCC if he cannot attend meetings.

**Alan**

The Friends committee will also be asked to let the PCC know their bank balance for each PCC meeting.

**Torben**

Advent Sunday will be our next Stewardship day, when the congregation will be asked to review their own giving.

#### **8f Deanery Synod**

The Deanery Synod received information about working with children and young people from Ben Mizen. Our representatives were pleased that we already do much of what he suggests!

#### **9 Any other business**

**9a** It was suggested that Sara Hiscock be invited to part of the next PCC meeting to tell us about her work with children and explain what she does for the church.

**9b** The Lent course begins on 17<sup>th</sup> February on Wednesdays at 7.45pm following the communion service. It will be held at Alice's house and led by both Dom and Alice and will feature recordings from speaker Karl Martin followed by discussion. The PCC were happy with this.

**9c** It was suggested that the new name for the new-style non-communion family service be 'Church Alive!' The PCC were given one week to come up with further suggestions before this name is adopted.

**9d** PCC meetings will start at the later time of 7.30pm from now onwards.

**9e** It was suggested that 50% of collections taken at Midnight Mass and the Carol service are given to Mary's Meals, who provide meals for some of the world's poorest children.

The PCC agreed to this suggestion.

**9f** The Bordon Food Bank currently has plenty of donations and it was suggested that our donations be sent to a women's refuge for the time being. The PCC were happy with this suggestion.

**10 Confirm dates and times of next PCC meetings:**

- Tuesday 19th January 2016 PCC meeting 7pm
- Tuesday 16th February 2016 Combined PCC meeting (TBC)
- Tuesday 15th March 2016 PCC meeting 7pm
- Tuesday 17th May 2016 PCC meeting 7pm
- Tuesday 19th July 2016 PCC meeting 7pm
- Tuesday 20th September 2016 PCC meeting 7pm
- Tuesday 18th October 2016 Combined PCC meeting (TBC)
- Tuesday 15th November 2016 PCC meeting 7pm

**11 MEETING CLOSURE**

The meeting closed at 9.18pm with the grace

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Minutes confirmed as being a true and accurate record.

Signed: .....Date: .....