

**ST MATTHEW'S PCC
MINUTES**

Meeting held in St Matthew's School on 15th March 2016 at 7.30pm

PRESENT:		APOLOGIES:	IN ATTENDANCE:
Julia Britten	Steve Jolliffe	Gill Rooney	Marjorie Arnold
Rev'd Dominic Clarke	Helen Payne	Sue Sergeant	Tracey Kirkby
David J Cooper	Alice Wood	Alan Waterhouse	(minutes)
Davina Hudson	David Wood	Alison Waterhouse	Jilly Prideaux
Brenda James	Sorrel Wood		

1 WELCOME AND PRAYERS

The meeting opened at 7:34pm with a prayer.

Our guests were welcomed: Marjorie, who is a trainee Reader, and Jilly.

2 APOLOGIES

Apologies were received and accepted from Gill, Sue, Alan and Alison

3 Bible Study

Dom read Hebrews 11.1-6, and a short discussion followed.

7a Plans for Apple Day

Jilly circulated a list of 'stalls' usually run by the church, and the main helpers involved. The PCC were reminded that helpers are needed to stay and clear up at the end of the day, and that 2 apple cutters must be provided for each outdoor stall for the whole day.

The Friends of St Matthew's Church are holding a Beetle Drive on Saturday 7th May at Whitehill Village Hall. Tickets are £10 for adults and £5 for children, which will pay for the printing of a letter from the Friends to the whole parish.

On Saturday 2nd July, there will be an open day in church with a café serving tea, coffee, cakes and cream teas. This is to highlight the problems the church building is facing, even though some of them may not be immediately obvious. In the evening will be a talk by John and Joanna Selborne about their family history, and the church and village hall buildings. The evening will be a ticketed event, £10 including a glass of wine.

The PCC were happy to approve both these events.

Other church fundraising events coming up are:

- Murder Mystery evening 11th June at Whitehill Village Hall. Tickets £12.50 including 2 course dinner.
- Barn dance in July, date TBC
- Quiz night in January 2017.

The PCC were happy to approve these events.

ACTION

Whitehill village hall now has a skittle alley, which the church may be able to use for a future event.

The £10 Talent campaign still needs to be closed.

Jilly asked the PCC for a small table in the porch, to hold a display of information for the Friends scheme. The PCC agreed, and thanked Jilly for all her work.

Jilly then left the meeting.

4a Minutes of the PCC meeting held on 2nd February

The minutes were proposed by David Cooper, seconded by Davina, and agreed as a true record of the meeting.

5 Matters arising from the minutes

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| 7a. | Sara Hiscock to make list of items which may be suitable for the children's area. | Sara |
| 8d. | Social committee meeting to be arranged | Julia |
| 9c. | Arrange July meeting to discuss dates for Christmas events. | To do |
| 8e. | Hot tap still needed for cloakroom. | Julia |
| 9a. | Ask Robin if he would still be willing to offer a workshop on voice projection. | To do |
| | Torben to be asked to provide balance of Friends account. | To do |
| 9b. | Gavin will be asked to make a presentation about the house group at a Sunday service. | To do |

6 Correspondence

- 6a** 'Thy Kingdom Come' - a letter from Justin Welby and John Sentanu with a call to prayer in the week leading up to Pentecost 8-14 May. An event is being held at Winchester Cathedral, and something will also be arranged here, possibly daily evening prayer services that week.
- 6b** A residential course is being held in October for clergy and lay leaders 'leading your church into growth.'
- 6c** The way in which parishioners receive authority to distribute Holy Communion has changed and individual forms are no longer needed, although PCC approval is still required.
- Sorrel expressed an interest in joining the team of servers, and will speak to Gill Jolliffe.

7 Items for discussion

7a Plans for Apple Day

Discussed earlier

7b Chalice Assistants

Discussed in 6c

7c Creating space in church

(Referring to item 7d at the meeting held on 2nd February 2016 about the possibility of removing 3 rows of pews):

One modest donation has already been received towards this project, and we have been offered a grant by the Mercers Society, who require a detailed plan including costs.

Basic seats with chrome or metal legs are about £50 each. Wooden chairs which stack are £100 each. At least 30 chairs would be needed.

We do owe the Diocese a lot of money. Dom suggested it is acceptable to spend money while we are in this position to aid church growth, as long as our budget covers the work and the Parish Share. By the next PCC meeting in May, more information and costs will be available, and PCC approval will be required before a faculty could be applied for.

The existing plastic chairs could be replaced by chairs with metal legs, with wooden chairs to replace the seating lost from pew removal.

7d Greatham Update.

The Society for the Protection of Ancient Buildings is offering a Faith in Maintenance course at Greatham old church on 8th July. Details are available upon request.

A street party is being held in Greatham on Sunday 12th June in celebration of the Queen's 90th birthday.

7e School report.

There is no news from the school. Plans are being made to transform the grounds.

7f Vision.

An action plan was circulated, which will also be included in the APCM report, and this can be added to over time. A review will be held in December, with another Vision evening in January.

8 Reports from sub-committees

8a Worship Committee 29th February

It was asked whether the communion service on the 3rd Sunday of the month could be moved to the later time of 11am. It was decided to defer the change of time until May.

Discussions on sharing the peace will be deferred back to the worship committee. During Lent, this was saved until the end of the service. Some people like it and some do not. It could be done this way a certain times of year and not at others? Or people could stay in their pews.

As he was not able to attend the worship committee meeting, Robin wrote a detailed response to the discussion about the service of 9 Lessons and Carols, where questions were asked about reducing the number of anthems, and the suggestion that some of the anthems may have been too sombre. The suggestion written in the notes that the choice and number of anthems would be put to Robin to consider was apparently incorrect, and will be referred back to the worship committee.

Davina proposed the minutes, Helen seconded, and they were otherwise agreed as a true record of the meeting.

8b Pastoral Care Team (PCT)

The PCT are feeling a little over-stretched, although they do have one new member. The PCT meet once a month outside of the Sunday services.

8c The fundraising committee have not met.

8d The social committee have not met.

8e Fabric report.

The only point of note (cloakroom tap) has already been mentioned.

8f Finance report.

Balance sheets were circulated, but Alan is away and did not leave a report. The forecasted figures are cautious, and with the current trend, our position is looking optimistic.

There was a query about some blank areas (e.g. baptism collections), when these are filled in it will give us a better picture.

8g Deanery Synod.

There is no current report from the Deanery Synod. At the APCM there will be a vacancy to fill.

9 Any other business

9a We have received a quotation of £150+vat to fit a new lock to the tower door. The money will come from the tower fund and the PCC were happy to go ahead with this. The existing lock will remain in place but no longer be used. Dom will check that no faculty is needed.

9b It was suggested that PCC meetings become more frequent, and therefore possibly shorter in length. This will be discussed when the new PCC is in place following the APCM.

To discuss

10 Confirm dates and times of next PCC meetings:

- Sunday 17th April at 11am Easter Vestry and APCM
- Tuesday 17th May 2016 PCC meeting 7.30pm
- Tuesday 19th July 2016 PCC meeting 7.30pm
- Tuesday 20th September 2016 PCC meeting 7.30pm
- Tuesday 18th October 2016 Combined PCC meeting (TBC)
- Tuesday 15th November 2016 PCC meeting 7.30pm

11 MEETING CLOSURE

The meeting closed at 10.02pm with the grace.

Minutes confirmed as being a true and accurate record.

Signed:Date: