

**ST MATTHEW'S PCC
MINUTES**

Meeting held at St Matthew's School on 15th November 2016 at 7.00pm

PRESENT:	APOLOGIES:	IN ATTENDANCE:
Julia Britten	Chrissi Roots	Tracey Kirkby (minutes)
Rev'd Dominic Clarke	John Stone	
Davina Hudson	Rev'd Alice Wood	
Rev'd Wendy Mallas	David Wood	
Helen Payne		
	David J Cooper	
	Brenda James	
	Sue Sergeant	
	Alan Waterhouse	
	Alison Waterhouse	
	Sorrel Wood	

1 WELCOME AND PRAYERS

The meeting opened at 7.03pm with a bible reading and prayers

2 Apologies

Apologies were received and accepted from David, Brenda, Sue, Alan, Alison and Sorrel

4 Minutes of the PCC meeting held on 20th September

Additional apologies for absence from Davina, Wendy, Alan and Alison were added.

A correction to point 5 was made, in that Mayfield Jays is Wendy's son's company, and not Wendy's as written.

Following those amendments, the minutes were proposed by Julia, seconded by Sorrel, and agreed as a true record of the meeting

5 Matters arising from the minutes

The voice projection workshops with Robin have taken place and were well-received.

The rota of Sunday morning welcomers needs to be posted on the vestry notice board.

The Quinquennial report takes place next Tuesday

(From item 7a) where questions were asked about how much Parish Share has been paid, the answer is:

2015: We have paid £15,000 and still owe £12,869 which we plan to pay before 31/12/16.

2016: We have paid £1,500 with further payments of £900 planned this year.

(7c) Alice and others are visiting 4 churches on 2nd December looking for ideas about re-ordering the church. Dom is also meeting with the architect to ask for ideas and approximate costs.

The Mercers' Company have given us a donation of £1,000 which will go towards architects fees.

ACTION

Completed

To do

(8e) Work on the spire starts next week. The hole in the roof will be repaired at the same time.

(8f) The house of the late Christine Moss has been sold, but it may be 10 months until the estate is distributed. We have been offered one third of her £289,950 estate and it was agreed (on 19.7.16) to put some of this towards a new altar frontal and chasuble.

(9a) The bench in memory of Tom Metcalfe is going ahead as written. A location facing the tower has been chosen. It will be fixed down, but no base is needed. This will be completed before a quarter peal on 18th December in his memory. Also, the family requesting the magnolia tree have been informed of the PCCs decision.

Completed

(9c) It was suggested that 3 cycle stands be purchased, each one in a single horseshoe shape, to be sited in the corner behind the notice board near the lych gate. We were given £100 and three stands will cost a total of £129, the PCC are happy to pay the remainder. This was proposed by Julia and agreed.

To do

(9d) Alton Abbey was fully booked on the day suggested for the quiet day, so this will now be deferred until the spring.

Make booking

6 Correspondence

Torben sent a reminder he has not received a reply to his letter which was discussed at the PCC meeting on 7th June, or a copy of the Independent Examiners report. Dom has now replied and we are working to address the issues mentioned. Dom, Alan and Torben are also meeting with Victoria James from the Diocese.

Alan has done a great job as Treasurer, but would like to step down next year.

The grant money we received for the roof raised our income over a threshold level so that we now require a suitably qualified person to be the independent examiner.

7 Items for discussion

7a Bordon Redevelopment

Dom has been appointed by the Guildford Diocese to work with them for one day a week on a consultancy basis to help with the new development plan, liaising with other churches and denominations, with a focus on plans for a new church in the Prince Philip Barracks area. There would be a 'new worshipping community' and not necessarily a new purpose-built church building. A small group has already formed to start making plans. This will not affect Dom's work at St Matthew's as we also have Alice to help. The town will eventually double in size, so there is huge potential. The Bishops of Portsmouth and Guildford are meeting with Dom and Deborah from St Marks and discussing working across the diocesan boundaries.

7b Viability Focus Meeting

A Viability Focus Meeting was imposed by the Diocese due to our arrears in paying the Parish Share. A meeting is planned for 8th March 2017 where the diocese will meet with the archdeacon, area dean and our own parish representatives.

What are our mission priorities? e.g. increasing attendance, increasing giving, etc. Clear goals, an action plan, fundraising plan and further stewardship plan are all required. Plans need to be sent to the Diocese two weeks before the meeting. If money is needed to carry out the plans, the Diocese might write off some of our debt as a contribution. We are not eligible to apply for grants from the Diocese

while we are in debt. Some of Christine's legacy may be able to go towards mission projects, but not to pay off the debt.

A core group need to be appointed to work on this. Dom, Alice, the treasurer and churchwardens will be part of it, but 3 volunteers are also needed. Wendy volunteered, and Alice will ask David and Sorrel if they are interested.

**Appoint
team
members**

7c Giving for Life

Giving for Life is the Diocese approved stewardship process. We are not ready to run another stewardship campaign at this time.

We will be holding a special service on 4th December to thank all our church volunteers.

7d LYCIG Report

LYCIG (Leading Your Church Into Growth) is about numerical and spiritual growth in churches. Dom, Alice and David Wood have been to meetings and have been given ideas which will go into our VFM plans.

7c Creating space in church.

Already discussed in Matters Arising.

7d Greatham Update.

Messy Church is going well. A mixture of children from Greatham, Blackmoor and Hope Church attend the sessions.

7e School report.

The school is still looking for a new headteacher and the interim head leaves at the end of this term. They are now re-advertising but will not have anyone in post before Easter.

A letter has been received from the Chair of Governors about fire safety regulations. As Sunday Connect is now held in the church, this relates mostly to workshops held at school. David Wood is the school fire safety officer and will train Dom in necessary procedures. All adults helping at events must be made aware of procedures.

To do

8 Reports from sub-committees

8a Worship committee

The worship committee have not met

8b Pastoral Care Team (PCT)

The PCT have not met recently. A new member will soon be joining the team. The PCT are making cards to put through doors when they call to see someone who is not home.

The next healing service is on 27th November.

8c Fundraising committee

Dom needs to call a meeting.

A quiz night is planned for 14th January and arrangements need to be made.

To do

8d Social committee

The social committee are due to meet early in December.

8e Fabric report

Some wall tiles in the porch next to the tower door are coming off. It was suggested that the PCC write and ask the Friends to pay for this work. The PCC need to get an estimate first and send this at the same time. The architect will be asked to recommend someone to quote for this work.

To do

Alison Waterhouse has been given 4 new noticeboards. These are freestanding and could be used in the porch in front of the chairs after the crib scene is taken down.

8f Finance report

A balance sheet was circulated. There were no questions.

8g Deanery Synod

The Deanery Synod meet this week.

9 Any other business

9a Junior church will meet at the village hall on the 2nd and 4th Sundays of the month and Sunday Connect will revert to meeting in the church on the 1st Sunday at 11am.

9b The following services and events were approved:

- 27th November 6.30pm Advent carols
- 3rd December 4pm Deanery confirmations
- 4th December 9.30am Thank you service
- 4th December Carol singing at Lockwood Donkey sanctuary
- 5th, 12th, & 19th Dec Carol singing at Tesco
- 15th December Christingle service
- 15th December Air cadets service
- 16th December Carols at the Phoenix theatre (proceeds to the church)
- 17th December Christmas workshop
- 18th December 6.30pm 9 Lessons and carols
- 24th December 5pm Crib service
- 24th December 11pm Midnight Mass

It was also agreed that:

The money from singing carols at Tesco will be split 1/3 to the church, 1/3 to St Marks and 1/3 to Naomi House children's hospice.

Collections taken at the carol service, crib service and midnight mass will be split 1/3 to the church, 1/3 to Homestart helping local families in need, and 1/3 to the Rural Refugee Network helping house Syrian families.

10 Confirm dates and times of next PCC meetings:

- ~~Saturday 19th November~~ PCC Quiet day
- Tuesday 17th January 2017 PCC meeting 7pm
- Tuesday 21st March 2017 PCC meeting 7pm
- Tuesday 16th May 2017 PCC Meeting 7pm
- Tuesday 18th July 2017 PCC Meeting 7pm

11 MEETING CLOSURE

The meeting closed at 9.21pm with the grace.

Minutes confirmed as being a true and accurate record.

Signed:Date: